

**Woods Park Sainik School, Bani**

**Distt Hamirpur, HP 174304**

**Resolution to form the School Management Committee (SMC)**

Following members of the School Management met today dated 20<sup>th</sup> March, 2024.

**Chairman – Mr Vinod Thakur**

**Director – Ms Sumiti Thakur**

**Members – Mr Karthik Rathore**

**Member – Ms Kriti Thakur**

The members proposed to put a resolution to form the School Management Committee including the following members:

1. Chairman – Mr Vinod Thakur
2. Director – Ms Sumiti Thakur
3. Members School Management Committee Mr Kartik Thakur
4. Member School Management Committee Ms Kriti Thakur
5. School Principal – (Ex Officio Member)
6. Two Principals of the CBSE Schools one of them should be Sainik School Sujanpur Tihra (the mentor school Principal)
7. Two parents of students studying in the school including one father and one mother.
8. Two teachers of the schools (of whom one shall be women)
9. Member(s) to be nominated/elected by the Board.

At least fifty percent members should be women.

The resolution was passed unanimously.

Following with passing of the resolution, the Management Committee also passed the following:

1. Appointment of the Principal – A principal will be appointed soon to run the day-to-day functioning of the school.
2. Two CBSE school Principals and two parents will be introduced in the SMC as decided above.
3. Two teachers will be taken as members on rotation basis.
4. SOP of the SMC will be formulated and put up before the SMC for approval.

Chairman – Mr Vinod Thakur

Director – Ms Sumiti Thakur

Member – Mr Karthik Rathore

Member – Ms Kriti Thakur

**School Management Committee Bylaws**

- (i) The committee meeting will be held at least thrice a year.
- (ii) The meeting will be called by the Principal on with the consent of the Director and Chairman of the committee.
- (iii) The meeting will be held with the presence of 2/3<sup>rd</sup> members of the committee.
- (iv) The Principal will be the Ex officio Member of the SMC.
- (v) The agenda points for the committee meeting will be taken well in advance.
- (vi) Parents, school staff, member so the SMC and all the stake holders can give the points to the Principal for discussion. The final points will be put up for discussion before the committee.
- (vii) The minutes of the meeting and decision taken will be minuted and shared with all concerned as applicable.
- (viii) A record SMC and minutes duly signed by all the present members will be kept in the school.
- (ix) The points of discussion and decisions made will be implemented as applicable.

**Powers and Functions of the School Management committee**

Powers and Functions of the School Management Committee Subject to overall control of the Society/Trust/ Company the duties, powers and responsibilities of the School Management Committee shall include but not limited to the following:

1. It shall supervise the activities of the school for its smooth functioning.
2. It will work according to the specific directions given by the Society/Trust/Company regarding admission policy. However, it shall ensure that admissions are made as per merit without discretion of gender, disability, religion, race, caste, creed and place of birth etc. strictly as per state policy.
3. It shall look into the welfare of the teachers and employees of the school.
4. It shall evolve both short-term and long-term plans for the improvement of the school.
5. It shall take stock of academic programmes and progress of the school without jeopardizing the academic freedom of Principal.
6. It shall guide the Principal in school management.

*[Handwritten signatures and initials follow, including 'J. Sainik', 'Bani', '1', '2', '3', and 'M. S. D. 2022']*

7. It shall ensure that the norms given in the Acts/Rules of the State/UT and of the CBSE regarding terms and conditions of service and other rules governing recognition/Affiliation of the school are strictly adhered to.

8. It shall ensure that regular procedure with regard to admission/examinations is adopted.

9. It shall approve the rates of Fees and other charges subject to the Sainik School Society and CBSE school bylaws.

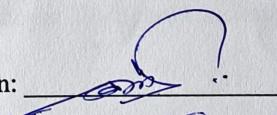
10. It shall ensure the safety and security of children and staff of the school and give directions for improvement

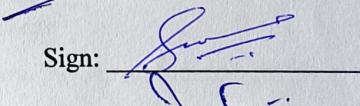
11. It shall look in to grievances of the teachers and staff in connection with their service conditions and pay etc and dispose such grievances in accordance with applicable rules.

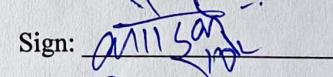
12. The School Management Committee will meet at least thrice in an academic session.

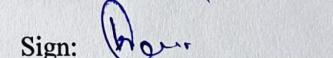
13. The provisions contained in Acts and Regulations of the Appropriate Government will prevail upon the provisions related to School Management Committee in these byelaws.

<https://www.cbse.gov.in/cbsenew/board//Role%20of%20School%20Management%20Committee.pdf>

Chairman – Mr Vinod Thakur Sign: 

Director – Ms Sumiti Thakur Sign: 

Member – Mr Karthik Rathore Sign: 

Member – Ms Kriti Thakur Sign: 

Principal – Mr Ramesh Bhardwaj Sign: 